

### How can I help my child?

- Only keep your child at home if they are too ill for school.
  - Always let school know if your child is going to be absent. You must email or phone school. A message can be left on the school answerphone.
- Let school know in advance of any medical appointments and keep children away from school for as short a time as possible. Where possible, make appointments outside of school hours.
- Please DO NOT take your child out of school for holidays or family visits. They will not be authorised.
- Arrive on time. Be organised and set routines that the children can help with.
  - If you need any help regarding attendance or punctuality, please ask.



Attendance Percentage	Days missed over a school year
100%	0 days
95%	10 days
90%	20 days
85%	30 days
80%	40 days

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## Nunnery Wood Primary School

# ATTENDANCE





### We aim for 100% attendance

We want to provide your children with the best education possible but can only do this if they are in school.

We would like every child to attend every day.

### Why is excellent attendance important?

Evidence tells us that children with the best attendance make better progress and get better results than those with poor attendance.

We have found this is particularly true of pupils who have attendance of 96% or better. This is our target.

### Do you know what your child's attendance is?

School has a responsibility to let you know if your child's attendance is below an acceptable level.

Parents/carers have access to their child's attendance record on Arbor, our electronic system.

Any child with an attendance level below 90% is classed as a "persistent absentee" and will receive a letter from our Attendance and Family Liaison Co-ordinator.

Attendance is also reported for all children on their school report.

**Attendance of only 90% =**

**1/2 Day missed a week OR  
4 Whole weeks missed in a  
Year**

### Don't be late

Our doors open at 8.35am. Our school day starts as soon as the children enter the classroom. A child arriving just 10 minutes late is not only disrupting the learning of other children, but they also missing out.

**10 minutes a day = 50  
minutes a week =  
1,950 minutes a school year =  
5 Missed school days per year**

Please help your child to arrive in school on time and ready to learn. It is important for all children to be part of school routines and it helps them to start the day ready to learn.

