

SCHOOL GROUNDS POLICY

Please share these rules with anyone and everyone that might be dropping off or picking up your child(ren); including babysitters, nannies, grandparents, siblings, etc.

Children's safety is everyone's responsibility. After careful consideration of the Health and Safety implications, the following procedures have been developed to provide a safe and efficient way to get all of our children to and from school safely each day. We thank you now for your cooperation.

Please respect traffic and parking signs surrounding the school. Note that there are "no parking" and "no stopping" zones in front of the school. In addition, crossings should be respected at all times. Please support our staff; they will be enforcing all rules.

Disabled badge holders are permitted to use the driveway for access at the beginning and end of the day with prior consent from a member of the senior leadership team. This will be reviewed periodically. A valid blue badge should be on display when using the school's driveway.

Should exceptional circumstances require you to access the school by vehicle, please contact the school office and a member of the Senior Leadership Team will be in touch to discuss your request. Please note, any special arrangements put in place will be reviewed periodically and will not be considered a permanent arrangement.

The safety of all children is paramount. Please adhere to the following rules when on school grounds:

- No scooters or bikes to be ridden on school grounds. There are scooter/bike racks available for storage. (Please note, bikes/scooters etc. should be locked securely as they will be left at the owners' own risk);
- No dogs (except for guide dogs) to be brought on to the school grounds;
- Parents should be aware that children dropped off early will be unsupervised before school begins at 8.35am unless attending the schools' wrap-around care provision;
- After children are dismissed at 3.15pm (3.10pm for the Early Years), they are the responsibility of their parents or carers (unless attending the schools' wrap-around care provision). Please note that the driveway is still open for vehicular access and therefore children should be carefully supervised and only walk on the pathways. Outdoor apparatus should not be used under any circumstances;
- Parents should walk children to and from school or park their cars in other legal areas off the school site. The school accepts no responsibility for issues arising as a result of parents parking off-site. **Please park considerately.**

For the safety of all children and the school community, the driveway is only to be used as follows:

- Only those parents/carers with prior permission to use the driveway will be granted access through the school's automatic barrier;
- Vehicles are **not permitted** to park in any staff space;
- Speed limit is 5mph;
- **No cell phone use** while driving;
- Where possible, children should be able to exit/enter vehicles without assistance from the driver or passenger unless arriving late, when parents/carers are required to sign their child in;
- No drop off BEFORE 8.35am unless attending the school's wrap-around care facility;
- After children have exited the vehicles, all cars should exit, keeping right of the pond/roundabout. **Under no circumstances should you enter the car park the wrong way;**

- Cars are not permitted to overtake or park around the pond area. **Priority is given to staff leaving via the barrier and pedestrians entering or leaving the school grounds;**
- Please note, children should exit vehicles swiftly and safely. Wherever possible (Years 2-6), adults should remain in their cars. Children should have all belongings (lunch, backpack, umbrellas, etc) in their hands ready to go at drop off. Nothing should be in the boot of the car;
- Please do not sound horns or engage in confrontation with other driveways users. If you encounter any problems, please report these to the school office;
- If the gates are closed on arrival, please close them behind you on your way out.

This procedure applies at all times.

IF YOU CANNOT COMPLY WITH THESE DROP OFF/PICK UP GUIDELINES, YOU WILL NEED TO FIND A PARKING SPOT ON THE STREET AND WALK YOUR CHILD(REN) INTO SCHOOL.

Disabled Parking

The disabled bay is located at the front of the school office reception area. With prior permission, this may be used at any time by those displaying a 'blue badge'. You will be required to move your vehicle if you use this bay without a visible blue badge on display and the parking spot is required by someone displaying a valid badge.

Please help us to make the system work for you! All parents must keep to this agreed method of dropping off and collecting children. If any parent disregards the system they will be contacted by the Headteacher and may be informed that they are no longer permitted on school grounds. Please remember the school grounds are private property.

Finally, we expect you to treat all members of staff with respect, including whilst they are enforcing this policy. Abusive language, aggressive manner or other unacceptable conduct will not be tolerated and may result in an immediate ban for the offender from the school grounds.